



भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA  
(विज्ञान एवं प्रौद्योगिकी मंत्रालय)  
(MINISTRY OF SCIENCE & TECHNOLOGY)



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भारत के महासर्वेक्षक का कार्यालय  
SURVEYOR GENERAL'S OFFICE  
हाथीवड़कला एस्टेट डाक बक्स सं०-37  
HATHIBARKALA ESTATE, P.B. - 37  
देहरादून-248001 (उत्तराखण्ड) - भारत  
DEHRADUN-248001 (UTTARAKHAND) INDIA

पत्रांक स्था01- 5763 /1115-A-Misc

दिनांक 10 नवम्बर, 2023

सेवा में

अपर महासर्वेक्षक : मध्य क्षेत्र, जबलपुर, पूर्वी क्षेत्र, कोलकाता, मुख्यालय, महासर्वेक्षक का कार्यालय, देहरादून, पूर्वोत्तर क्षेत्र, शिलांग, उत्तरी क्षेत्र, चण्डीगढ़, राष्ट्रीय भू-सूचना विज्ञान एवं प्रौद्योगिकी संस्थान, हैदराबाद, मुद्रण क्षेत्र, हैदराबाद, दक्षिणी क्षेत्र, बेंगलुरु, विशिष्ट क्षेत्र, देहरादून, पश्चिमी क्षेत्र, जयपुर ।

निदेशक: आन्ध्र प्रदेश एवं तेलंगाना जी.डी.सी., हैदराबाद, असम और नागालैंड जी.डी.सी., गुवाहाटी, बिहार जी.डी.सी., पटना, छत्तीसगढ़ जी.डी.सी., रायपुर, अंकीय मानचित्रण केन्द्र, देहरादून, मानचित्र प्रकाशन निदेशालय, देहरादून, पूर्वी उत्तर प्रदेश जी.डी.सी., लखनऊ, पूर्वी मुद्रण वर्ग, कोलकाता, पश्चिमी मुद्रण वर्ग, नई दिल्ली, ज्योडीय एवं अनुसंधान शाखा, देहरादून, भौगोलिक सूचना पद्धति और सुदूर सम्बन्धन निदेशालय, हैदराबाद, गुजरात, दमण एवं दीव जी.डी.सी., गांधीनगर, हिमाचल प्रदेश जी.डी.सी., चण्डीगढ़, जम्मू और कश्मीर जी.डी.सी., जम्मू, झारखंड जी.डी.सी., रांची, कर्नाटक जी.डी.सी., बेंगलुरु, केरल और लक्षद्वीप जी.डी.सी., तिरुवनन्थापुरम, मध्य प्रदेश जी.डी.सी., जबलपुर, महाराष्ट्र एवं गोवा जी.डी.सी., पुणे, मानचित्र अभिलेख एवं प्रसार केन्द्र, देहरादून, मेघालय और अरुणाचल प्रदेश जी.डी.सी., शिलांग, राष्ट्रीय जी.डी.सी., देहरादून, उड़ीसा जी.डी.सी., भुवनेश्वर, पंजाब, हरियाणा और चंडीगढ़ जी.डी.सी., चण्डीगढ़, राजस्थान जी.डी.सी., जयपुर, दक्षिणी मुद्रण वर्ग, हैदराबाद, सर्वेक्षण (हवाई) और दिल्ली जी.डी.सी., नई दिल्ली, तमिलनाडु, पांडिचेरी और अण्डमान-निकोबार जी.डी.सी., चेन्नई, त्रिपुरा, मणिपुर और मिजोरम जी.डी.सी., सिलचर, उत्तराखण्ड एवं पश्चिमी उ०प्र० जी.डी.सी., देहरादून, पश्चिमी बंगाल एवं सिक्किम जी.डी.सी., कोलकाता, को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित ।

विषय : Mandatory digital course for all the Scientists/Officers of Department of Science & Technology (DST) on iGOT Karmayogi portal - reg.

Ref. : This office letter No. E1.-2101/1115-A-Misc. dated 18-10-2023

उपरोक्त विषयक मामले में Department of Science & Technology, New Delhi के कार्यालय ज्ञापन सं० A-33011/11/2021-Trg. दिनांक 10.11.2023 आगामी आवश्यक कार्रवाई हेतु प्रेषित की जाती है ।

संलग्न : यथोपरि

(प्रशान्त कुमार)  
उप महासर्वेक्षक  
कृते भारत के महासर्वेक्षक

{E-36730}

No. A-33011/11/2021-Trg.  
Government of India  
Department of Science & Technology  
Training Cell

Technology Bhavan, New Delhi-110016  
Dated the 10<sup>th</sup> November 2023

**OFFICE MEMORANDUM**

**Sub: Mandatory digital courses for all the Scientists/Officers of Department of Science & Technology (DST) on iGOT Karmayogi portal – reg.**

The undersigned is directed to refer to this Division's OM of even number dated 03.10.2023 and subsequent OM No.33011/35/2022-Trg. dated 11.10.2023 requesting thereby all the Scientists/Officers of this Department to complete the four identified digital mandatory courses available in the Integrated Government Online Training (iGOT) Karmayogi platform.

2. To ensure implementation of Annual Capacity Building Plan (ACBP) in the DST, all the Scientists/officers are once again requested to complete the undermentioned identified digital mandatory courses by the end of November, 2023: -
  1. Prevention of Sexual Harassment at Workplace
  2. Code of Conduct for Government Employees
  3. Emerging Technologies: Opportunities and Challenges for Governance
  4. Data Driven Decision Making
3. In addition to this, it is to state that, on every Monday a 'Learning Hour' may be observed from 4.30 - 5.30 PM in the Department. Scientists/Officers may devote this 'Learning Hour' exclusively to learn new courses from the wide range of courses available on iGOT platform.
4. This issues with the approval of the Competent Authority.

Encl: A/a

(Vinod Kumar)  
Under Secretary to the Government of India

To

1. PSO to Secretary, DST/ PSO to AS&FA/ PPS to JS (Geospatial)/ PPS to JS (Admn. & Estt.)
2. All Four MDOs of DST {DST(Hq); AIs; SOI/NATMO and TDB}- with a request to ensure the implementation of aforesaid instructions in the respective organizations/Institutes.
3. All the Scientists/Officers in DST(HQ) (through e-office Notice board and e-mail)
4. DST Website/ PMU – with a request to upload in DST's e-office dashboard.

Technology Bhawan, New Delhi-16  
Dated the 03/10/2023

**OFFICE MEMORANDUM**

**Sub: Implementation of DST's Annual Capacity Building Plan (ACBP) launched by Hon'ble MOS(IC) S&T on 17.08.2023 .reg.**

Government of India has set up the Capacity Building Commission (CBC) and Mission Karmayogi with an aim to transform the training ecosystem and make it more learners focused and create shared knowledge resources. Under Mission Karmayogi, DoPT launched the Integrated Government Online Training' (iGOT) Karmayogi platform—a comprehensive online portal to guide individual officials in their capacity building journey. The iGOT Karmayogi platform can be accessed through the following link: <https://igotkarmayogi.gov.in>

- All the Officers/Scientists of DST have to register on the iGOT Mission Karmayogi Platform.
- The Annual Capacity Building Plan (ACBP) has been uploaded on DST's website under <https://dst.gov.in/science-and-technology-training-cell>. All the Officers/Scientists of DST are requested to go through the ACBPs to better understand capacity building interventions identified for their respective designations.
- The three mandatory digital courses have been identified for the officers of DST i.e. (i) (Prevention of Sexual Harassment at Workplace, (ii) Code of Conduct for Government Employees, and (iii) Emerging Technologies : Opportunities and Challenges for Governance, which are to be completed by each officer. The Annual Capacity Building Plan (ACBP) of DST has been prepared by CBC, wherein details of courses have been earmarked for various levels of officers, are as follows:

S.No	Role Group	ACBP Page number
1.	Scientist E to G	8
2.	Scientist B to D	9-10
3.	Senior Management - Above DS, Dir, JS, AS, Secy	11-12
4.	Middle Management - Upto US including PA, PS, PPS	13-15
5.	iGOT Courses for all Scientists/officers of DST	98-140
6.	Courses identified other than iGOT	141-191
7.	DST's existing scheduled physical Training Courses	191-193
8.	Training Calendar across the Autonomous Institutions of DST	194-357

- Technical glitches/issues, if any, faced by any Scientist/Officer relating to the registration or available courses on iGOT platform, shall be resolved by the technical team on real time basis by visiting the link [https://bit.ly/iGOT\\_Saarthi](https://bit.ly/iGOT_Saarthi). The CBC Technical team is available Monday to Friday from 9 to 5.
- In addition to this, it is to state that, on every Monday a 'Learning Hour' will be observed from 4:30-5:30PM in the Department. Officers/Scientists may devote this 'Learning Hour' exclusively to learn new courses from the wide range of courses available on iGOT platform.
- This issues with the approval of the Competent Authority.

(Vinod Kumar)

Under Secretary to the Government of India

To:- Head SMP/AI/TDT- with a request to implementation of DST's ACBP

Copy to :

- All Heads/HoDs,
- PSO to Secretary, DST/AS&FA
- PPS to Sr. Advisor/JS (Admin)/ JS (Geospatial)
- E-Office Notice Board

F. No. 33011/35/2022-Trg  
Government of India  
Department of Science & Technology  
(Training Cell)

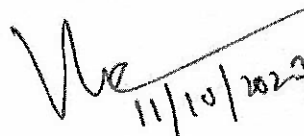
Technology Bhawan  
New Delhi  
Dated: 11<sup>th</sup> October, 2023

**OFFICE MEMORANDUM**

**Sub: Steps of Action to Fast Track Implementation of DST's Annual Capacity Building Plan (ACBP)- reg.**

Honorable PM launched Mission Karmayogi to enhance Competencies of every Civil Servant. Capacity Building holds the key to individual and institutional transformation, enabling us to better deliver on the targets set for us as Science & Technology department in Government of India. It is to state that Department of Science and Technology and Capacity Building Commission have collaborated and curated an Annual Capacity Building Plan (ACBP), and accordingly identified designation wise capacity building plan catering to needs of emerging technologies, to fast track our citizen centric service delivery and to deliver on our committed national priorities.

2. To get started on this journey of Capacity Building, all DST officials are requested to adhere the following course of action points: -
  - i. If you haven't already, register yourself **immediately** on the iGOT platform at [www.igotkarmayogi.gov.in](http://www.igotkarmayogi.gov.in).
  - ii. Complete at least 5 hours of iGOT training by the end of **November 2023** – some of them could be Introduction to emerging technologies, POSH, Design thinking and Data Driven Decision Making;
  - iii. Complete 50 hours of training or learning in a calendar year in line with the courses recommended for your position. This could be online or physical courses – The completion of this could be considered in your ACR-APAR;
  - iv. Dakshata for all SO/ASO level and VIKAS for all US/DS level should be completed on iGOT within the next 6 months.
3. The progress on the above action points will be tracked by the Capacity Building Units established in the Department for sending report to CBC.
4. This issue with the approval of the Competent Authority.

  
(Vinod Kumar)  
Under Secretary to the Government of India

To:  
All Officers/Scientists of DST {through e-office Notice Board}

Copy to:

1. All Heads of Division;
2. PSO to Secretary, DST/PSO to AS & FA/
3. PPS to JS (Admin)/JS(Geo-spatial)