

भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA



WEST BENGAL & SIKKIM GEO-SPATIAL DATA CENTER, KOLKATA

**E-TENDER-CUM-AUCTION NOTICE**

**DISPOSAL OF UNSERVICABLE E-WASTE COMPUTER/ UPS/ PRINTER/ SCANNER /  
PLOTTER/ LAPTOP & TABLET PC**

[Tender No. 1066/15-D-3(GDC) dated. 06/09/2022]

On the behalf of President of India, Director, West Bengal & Sikkim GDC, Kolkata invites online bids under two bid systems (Technical bid and Financial bid) from reputed firms for the disposal of unserviceable E-waste Computer, UPS, Printer, Scanner, Plotter, Laptop & Tablet PC "AS IS WHERE IS BASIS" for electronic auction process.

The details of e- TENDER-CUM-AUCTION with complete terms and conditions are available on the GeM portal i.e. government e-Marketing (GeM) <https://gem.gov.in> as well as on Survey of India website: [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) (for reference only) and may be read out carefully before applying the same. Bids received by offline mode are not acceptable.

**Critical Date Sheet**

|   |                   |
|---|-------------------|
| Published Date                                | 08.09.2022        |
| Bid Submission Start Date                     | 08.09.2022        |
| Bid Submission End Date                       | 21.09.2022        |
| Technical bid Opening Date                    | 21.09.2022        |
| Financial bid opening Date and e-Auction date | At the GeM portal |

For any queries/clarification on content of TENDER-CUM-AUCTION document, you may kindly contact, West Bengal & Sikkim GDC at phone No. **033-2287-2159** or write to [wbs.gdc soi@gov.in](mailto:wbs.gdc soi@gov.in) However, any queries relating to the process of online submission of bids/e-Auction relating to GeM portal in general may be directed to GeM portals Mail at : **helpdesk-gem[at]gov[dot]in** or Toll Free Numbers: **1800-419-3436; 1800-102-3436**

U. S. Prasad  
06.09.22

DIRECTOR  
W. B. & Sikkim, GDC

## A. PARTICULARS OF TENDER

|   |                                       |  |
|---|---------------------------------------|--|
| A | Tender Inviting Authority:            | The Director<br>West Bengal & Sikkim GDC<br>Survey of India<br>13, Wood Street<br>Kolkata – 700016 |
| B | Tender No.                            | No. <b>1066/15-D-3(GDC)</b> dated. <b>/09/2022</b>   |
| C | Critical dates:                       | As per above   |
| D | Total no. of pages of Tender Document | 05 (FIVE)  |

## B. TERMS & CONDITIONS

1. The material put for e-auction shall be disposed off in “AS IS WHERE IS BASIS” through electronic tender cum auction. No complaints whatsoever will be entertained after the bid is submitted and it will be understood that the auction purchaser has fully satisfied himself regarding the Quality, Quantity and Condition of the available material before bidding.

2. The required manpower for lifting the items to be arranged by the bidder himself at his cost.

3. The interested bidders will have to send the DD/BC only to tune of ₹20,000/- as security/EMD in favour of, **E & A O, West Bengal & Sikkim GDC, Survey of India**, and payable at Kolkata to the following address.

**The Director,  
West Bengal & Sikkim GDC  
Survey of India,  
13, Wood Street  
Kolkata – 700016**

**EMD shall reach above address before the date of opening of the technical bid otherwise the bid will be considered as nonresponsive.** The EMD will be refunded to the unsuccessful bidder except **first and second highest bidder after live GeM-Auction.** No interest will be paid for the same.

4. The **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items** can be inspected only on any working day from **08/09/2022 to 20/09/2022** between 11.00 am to 3.00 pm in the premises of W B & Sikkim GDC, Survey of India, 13, Wood Street, Kolkata - 700016.

5. The entire sale/bid value with applicable taxes shall be deposited by the highest bidder within 10 days from the date of issue of sale letter.

6. The possession of **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items** will be given to highest bidder on the receipt of full amount of bid value after completing all the formalities.

7. The highest bidder/purchaser will have to remove the **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items within 10 working days** at their own cost from the date of issue of sale letter to the highest bidder.

8. In case, if the highest bidder does not lift the **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items** within 10 working days, the bid security/EMD deposited by him shall be forfeited without any communication. Thereafter, **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items** will be offered to the second highest bidder at the price offered by highest acceptable bidder.

9. The highest bidder will have to deposit GST @18% or RATE as applicable on the entire auctioned amount with the concerned authority and the deposit slip shall be submitted in the W.B & Sikkim GDC before seeking for gate pass to lift the **Condemned Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items** In case any dispute arises relating to any aspect of this contract between two parties, the decision of the Director, W. B & Sikkim GDC shall be final and binding on the successful/highest bidder.

10. In case the date of opening of bid is declared as a holiday on any account, the opening will take place on the next working day.

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11. The W. B & Sikkim GDC Survey of India reserve the rights to cancel the e-tender cum auction bids without assigning any reason there on.
12. Tender cum auction Process: The selection will be done in three stages i.e. *Technical bid, Financial bid, and e-Auction* relating to GeM portal.
13. The minimum quoted value should not be less than estimated cost of the items prescribed in relation to GeM portal document.
14. Bidder may note that the electronics waste material is required to be disposed off in an eco-friendly manner by following the guidelines of Govt of India in this regard. Therefore, for discarded electronics items **only e-waste handling firms having a valid registration for this purpose with Ministry of Environment and Forests / Central Pollution Control Board, Shall be eligible to bid.** Scanned copy of the valid certificate issued from ministry of Environment and Forest / central pollution control Board for disposal / handling of e-waste (having validity at the time of filling of tender as well as at the time of actual lifting of the e-waste) should be uploaded on the portal otherwise bid will be liable for rejection.

**Following documents to be uploaded on the portal for the bid :-**

- a. EMD
- b. GST registration certificate.
- c. Tender-cum-Auction acceptance letter (Annexure-A)
- d. Undertaking for non-blacklisting firm and non-registration of criminal case.
- e. Scanned copy of latest ITR of the firm.
- f. Financial BID- The financial bid shall be filled on-line as per GeM . The offline financial bids will not be accepted.
- g. e-Auction: Auction relating to GeM portal will be done through the portal as per scheduled date and time. The start price of the auction will be the price offered by H1 bidder in financial bid. After completion of auction, final H1 bidder will be declared.
- h. E-waste handling registration certificate.

U.S. Prasad  
06.09.22

DIRECTOR  
W. B. & Sikkim, GDC

**LIST OF UNSERVICABLE E-WASTE COMPUTER/ UPS / PRINTER /SCANNER /PLOTTER Etc. DISPOSAL  
DESKTOP COMPUTER**

| Sl. No.            | ITEM WITH DESCRIPTION                        | MAKE / MODEL      | YEAR OF PURCHASE                                   | QUANTITY       |
|--------------------|--|-------------------|--|----------------|
| 1                  | Desktop Computer P-IV (Without Hard Disk)    | PCS               | 2002, 2003 & 2005                                  | 13 Nos.        |
| 2                  | Desktop Computer P-IV (Without Hard Disk)    | HCL               | 1992,1995,1998,2000,2001, 2002,2003,2005,2007,2008 | 45 Nos.        |
| 3                  | Desktop Computer P-IV (Without Hard Disk)    | HP                | 1996,2002,2007,2009                                | 8 Nos.         |
| 4                  | Desktop Computer P-IV (Without Hard Disk)    | RANPAC            | 1997, 1998   | 2 Nos.         |
| 5                  | Desktop Computer P-IV (Without Hard Disk)    | PCL               | 1996, 2002   | 3 Nos.         |
| 6                  | Desktop Computer P-IV (Without Hard Disk)    | BYTE              | 1991   | 1 No.          |
| 7                  | Desktop Computer P-IV (Without Hard Disk)    | Digital Venturies | 1996   | 2 Nos.         |
| 8                  | Desktop Computer P-IV (Without Hard Disk)    | SUPERCOM          | 2003   | 1 No.          |
| 9                  | Desktop Computer P-IV (Without Hard Disk)    | LENEVO            | 2008   | 1 No.          |
| 10                 | Desktop Computer P-IV (Without Hard Disk)    | ORION             | 2005   | 1 No.          |
| <b>TOTAL</b>       |  |                   |  | <b>77 Nos.</b> |
| <b>WORKSTATION</b> |  |                   |  |                |
| 1                  | HP Workstation (Without Hard Disk)           | HP                | 2005   | 5 Nos.         |
| 2                  | DELL Workstation (Without Hard Disk)         | DELL              | 2004   | 2 Nos.         |
| <b>TOTAL</b>       |  |                   |  | <b>7 Nos.</b>  |
| <b>PRINTERS</b>    |  |                   |  |                |
| 1                  | Dot Matrix                                   | TVS               | 1987,1988,1998,2000,2001,2002,2004,2005, 2006,2008 | 15 Nos.        |
| 2                  | Dot Matrix                                   | WIPRO             | 2002   | 2 Nos.         |
| 3                  | Dot Matrix                                   | GODREJ            | 1988   | 1 No.          |
| 4.                 | Dot Matrix                                   | EPSON             | 2005   | 1 No.          |
| 5                  | Ink Jet                                      | HP                | 2001, 2004, 2008, 2009                             | 8 Nos.         |
| 6                  | Ink Jet                                      | EPSON             | 2001   | 1 No.          |
| 7                  | Ink Jet                                      | LEXMARK           | 2004, 2007   | 3 Nos.         |
| 8                  | Laser Jet                                    | HP                | 2007   | 3 Nos.         |
| <b>TOTAL</b>       |  |                   |  | <b>34 Nos.</b> |
| <b>U P S</b>       |  |                   |  |                |
| 1                  | U. P. S.                                     | EPOCH             | 1996, 2000   | 3 Nos.         |
| 2                  | U. P. S.                                     | FIJI              | 1996,1999,2001, 2003,2008                          | 49 Nos.        |
| 3                  | U. P. S.                                     | APC               | 2007, 2008, 2009                                   | 19 Nos.        |
| 4                  | U. P. S.                                     | WIPRO             | 2007   | 1 No.          |
| 5                  | U. P. S.                                     | HITA              | 2002   | 2 Nos.         |
| 6                  | U. P. S.                                     | VOLTA             | 2002   | 1 No.          |
| 7                  | U. P. S.                                     | TRIPLITE          | 2003   | 2 Nos.         |
| <b>TOTAL</b>       |  |                   |  | <b>77 Nos.</b> |
| <b>MONITORS</b>    |  |                   |  |                |
| 1                  | Monitor                                      | LG                | 2008   | 3 Nos.         |
| 2                  | Monitor                                      | PHILIPS           | 2005   | 4 Nos.         |
| 3                  | Monitor                                      | HCL               | 2002, 2004   | 3 Nos.         |
| <b>TOTAL</b>       |  |                   |  | <b>10 Nos.</b> |
| <b>TABLET PC</b>   |  |                   |  |                |
| Sl. No.            | ITEM WITH DESCRIPTION                        | MAKE / MODEL      | YEAR OF PURCHASE                                   | QUANTITY       |
| 1                  | Tablet PC (Without Hard Disk)                | HP Compaq         | 2007   | 6 Nos.         |
| <b>TOTAL</b>       |  |                   |  | <b>6 Nos.</b>  |
| <b>LAPTOP</b>      |  |                   |  |                |
| 1                  | Laptop Presario P-II-750 (Without Hard Disk) | HP Compaq         | 2001   | 1 No.          |
| <b>SCANNER</b>     |  |                   |  |                |
| 1                  | Scanner A0 Size                              | CONTEX FSS        | 1997   | 1 No.          |
| <b>PLOTTER</b>     |  |                   |  |                |
| 1                  | Plotter HP DJ-750C, A0 Size                  | HP                | 1996   | 1 No.          |

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

To

The Director  
West Bengal & Sikkim GDC  
Survey of India,  
13, Wood Street  
Kolkata – 700016

Date:

**Sub: TENDER FOR SALE OF Unserviceable E-waste Computer, Printer, UPS, Scanner and Other Misc. items - acceptance of Terms & Conditions of Tender**

**Tender Reference No. 1066 /15-D-3(GDC) dated. 06/09/2022**

**Dear Sir,**

1. I/We have downloaded the tender document(s) for the above mentioned "Tender/Work" as per your advertisement given in the web site namely: government e-marketing (GeM) <https://gem.gov.in>
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. 1 & 5 (including all documents like annexure(s), schedule(s), etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clause contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into \_\_\_\_\_ consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the terms & conditions of above mentioned tender document (s)/corrigendum(s) in its totality/entirely.
5. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)