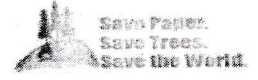


भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA
(विज्ञान एवं प्रौद्योगिकी मंत्रालय)
(MINISTRY OF SCIENCE & TECHNOLOGY)



टेलीफ़ैक्स/ : +91-135-2744064, 2743331
Telefax
वेबसाइट/ : www.surveyofindia.gov.in
Website
ई-मेल/ : sgo.e2.soi@gov.in
E-mail



भारत के महासर्वेक्षक का कार्यालय
SURVEYOR GENERAL'S OFFICE
हाथीबड़कला एस्टेट डाक बक्स सं०-37
HATHIBARKALA ESTATE, P.B. - 37
देहरादून - 248001 (उत्तराखण्ड) - भारत
DEHRADUN-248001 (UTTARAKHAND) INDIA

सं.स्था02- 60 /1011

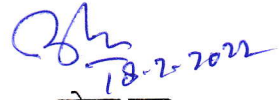
दिनांक 18-02-2022.

सेवा में,

Web Admin,
I.T.Cell, SGO,
Dehradun.

विषय: Limited Departmental Competitive Examination-Recruitment to UDC Grade-Reg.

You are requested to upload the draft scheme 2021 on the SOI website for visit of all stake holders for their comments, if any.


18-2-2022

(मोहन राम)
अधीक्षक सर्वेक्षक एवं
सहायक महासर्वेक्षक
कृते भारत के महासर्वेक्षक ।

Scheme for Competitive Examination to be conducted by the Survey of India for Recruitment to 20% of vacancies in the Grade of U.D.C.

1. The Scheme may be called the Limited Competitive Examination (Recruitment to UDC Grade) Scheme 2021, in Supersession of the limited competitive examination (Recruitment to UDC Grade) Scheme 1961.

2. Eligibility for appearance in the said scheme:-

- i) The examination will be limited to the L.D.Cs as the respective Grade (including training period if any) of the Survey of India. Candidates, who have put in a minimum of 5 years regular service in the respective grade (including training period, if any) on 1st January of the year of examination, will be eligible to take the examination.
- ii) There will be no restriction regarding age limit or educational qualifications for appearing at the examination. There will also be no restriction as to the number of chances that may be availed of by the candidates.
- iii) No fee shall be charged for the examination.

3. Conduct of the Examination:-

The candidates will be selected on the basis of written examination and Assessment of their Confidential Report. A separate committee will be constituted for this purpose. The written examination has to be conducted by NIGST, Hyderabad. However, if required, the SGI may, by issuing a suitable Office Order, constitute a committee comprising of at least two senior DSG level officers from NIGST and another Director/DSG level officers from any other GDC/Zone for conducting the written examination. The Chairman of this committee will be the senior most member of the committee and the committee can choose one more suitable officer as a co-opted member, if it so desires. Such committee would be entirely responsible for the whole examination. Immediately after completion of written examination & Assessment of APAR/CRs the final result of the selected candidates will be submitted to SGO.

4. Centre(s) venue for examination:-

- i) The written examination may be held at Hyderabad, However, depending upon the number of candidates participating from various GDCs the Committee can decide about the number of centres for conducting in the examination. The Evaluation of answer sheets of the written examination will be done at NIGST, Hyderabad.
- ii) The examination will normally be held annually unless otherwise notified/postponed.

5. Plan & Patten of Examination and other relevant provisions:-

- i) As mentioned in the previous para, the said examination comprises written examination and Assessment of Confidential Report/Annual Performance Appraisal Report.

Written Examination

The examination will consist of three papers as shown below:-

Paper	Subject	Marks		Duration
Paper-I	Essay & Precis writing	100		2 hrs
Paper-II	Noting & Drafting	50	100	2 hrs
	Routine Office Procedure	50		
Paper-III	General knowledge of Important Financial and Service Rules.	100		3 hrs
	i) Preparation of bills			
	ii) Simple questions from:- a) Fundamental Rules Parts I to V. b) Supplementary Rules Part I to IV. (excluding Part IV Chapters XIII, XVI, XVII-A, XIX and XX) c) G.F. Rules, Vol-I (excluding Chapters 11, 12, 14 & 15) d) Revised Leave Rules. 1972. e) Government Servants (Conduct) Rules, 1964. f) C.C.S. (C.C & A.) Rules, 1965. g) Treasury Rules. h) Delegation of financial powers Rules in SOI, 2020. Survey of India Accounts Pamphlet.	75		

{In respect of items (a) to (h) candidates will be expected to know the definitions and the subjects dealt with therein broadly}

- ii) A maximum of 100 marks will be assigned for the assessment of performance of previous 5 years. There will be no viva voce.
- iii) In respect of CRA, majority of ACRs/APARs being considered for evaluation should have the minimum overall grading/bench marking of GOOD so as to be considered his/her name in the final merit list of candidates.
- iv) Each of these three papers may be set as per the contents of the existing prescribed syllabus.
- v) All the three papers of the written examination are compulsory.

6. Final Selection:-

- i) The qualifying marks for passing the written examination will be 45% (Candidates belonging to any of the Scheduled Castes or Scheduled Tribes including P. H. Category may, to the extent the number of vacancies reserved for the Scheduled Castes and Scheduled Tribes cannot be filled on the basis of the general standard, be recommended by the competent authority by a relaxed standard to make up the deficiency in the reserved quota, subject to the fitness of these candidates for selection to the post/service, irrespective of their ranks in the order of merit at the examination) in the aggregate. The confidential reports of only such candidates as qualifying the written examination will be assessed for preparing the final list of candidates for promotion to the grade of U.D.Cs.
- ii) The result of the examination will be announced after a period not later than three months from the date of commencement of the examination.
- iii) On the results of the examination, a list of successful candidates in order of merit will be prepared according to the total number of vacancies as reported by SGO for promotion in grade of U.D.C.. For the information of candidates the probable number of vacancies to be filled through the examination will be announced by the Surveyor General at the time of holding the examination. The usual reservation will be made for candidates belonging to Scheduled Castes/Scheduled Tribes/ PH category etc.

7. Other Relevant Provisions.

- i) The Time Table of the written examination will be decided by the Additional Surveyor General, NIGST/Chairman of the selection committee.
- ii) A Lower Division Clerk whose name appears both in the D.P.C. list and the merit list mentioned above will be considered as filling the quota or ordinary promotion of that of promotes through competitive examination according to the nature of the vacancy to which he is promoted.
- iii) The decision of the Surveyor General to the eligibility or otherwise of a candidate for admission to the examination shall be final.
- iv) Any attempt on the part of a candidate to obtain support for his/her candidature by any means will disqualify him/her from selection.

8. Validity of Panel

The validity of the panel of successful candidates as well as the number of vacancies to be filled may be governed as per the departmental rules and DoP&T's guidelines from time to time.

9. Recruitment Roster

- i) This has to be maintained by SGO and governed as per existing departmental rules/ DoP&T's guidelines issued from time to time.
- ii) If any doubt arise about the interpretation etc. of any of the provisions of the Limited Departmental Competitive examination Scheme, the same shall be referred to Surveyor General of India, whose decision shall be final and binding.