

**MINISTRY OF SCIENCE AND TECHNOLOGY**  
(DEPARTMENT OF SCIENCE AND TECHNOLOGY)

New Delhi, the 1<sup>st</sup> August, 2018

**G.S.R. 250.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Survey of India, Group 'C' Ministerial posts Recruitment Rules, 2006, insofar as they relate to the posts of Upper Division Clerk and Lower Division Clerk, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Upper Division Clerk and Lower Division Clerk in the Survey of India, Department of Science and Technology. Ministry of Science and Technology, namely:—

**1. Short title and commencement.**—(1) These rules may be called the Ministry of Science and Technology, Department of Science and Technology, Survey of India, (Group 'C' Ministerial posts) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of post, classification, level in the pay matrix.**—The number of said posts, their classification, level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age-limit and qualifications etc.**—The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the above said Schedule.

**4. Disqualification.**—No person, —

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

### SCHEDULE

Name of post	Number of post	Classification	Level in the pay matrix	Whether selection or non-selection post
(1)	(2)	(3)	(4)	(5)
1. Upper Division Clerk.	545* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 4 in the pay matrix (₹25500-81100)	Non-selection

Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancy to be filled up by various methods
(6)	(7)	(8)	(9)	(10)
Between 18 and 27 years (Upper age-limit relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government.) <b>Note :</b> The crucial date for determining the age-limit shall be as fixed by Staff Selection Commission (SSC). (Where Recruitment is not through SSC, crucial date for determining the age-limit shall be the last date for receipt of applications.)	Degree of a recognized University or equivalent.	No	Two years in case of direct recruits	(i) 30% by promotion through Departmental Promotion Committee. (ii) 50% by direct recruitment through Staff Selection Commission; (iii) 20% by promotion through Limited Departmental Competitive Examination.

In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)



<p><b>Promotion:</b></p> <p>(i) 30% of vacancies to be filled up by promotion through Departmental Promotion Committee from Lower Division Clerk with eight years of regular service in the post/in Level 2 in the pay matrix (₹19900-63200).</p> <p>(ii) 20% of vacancies to be filled up by promotion through limited departmental competitive examination from Lower Division Clerk with five years' regular service in the post/in Level 2 in the pay matrix (₹19900-63200).</p> <p><b>Note:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher level along with their juniors who have already completed such qualifying or eligibility service.</p>	<p><b>Group 'C' Departmental Promotion Committee (for considering promotion as well as confirmation) consisting of –</b></p> <ol style="list-style-type: none"> <li>1. Deputy Surveyor General (Administration) – Chairman</li> <li>2. Group 'A' Officer from office other than Survey of India – Member</li> <li>3. Assistant Surveyor General – Member</li> </ol>	<p>Not applicable.</p>
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(1)	(2)	(3)	(4)	(5)
2. Lower Division Clerk.	235* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 2 in the pay matrix (₹19900-63200)	Non-selection

(6)	(7)	(8)	(9)
<p>Between 18 years and 27 years [Relaxable for Government servants up to forty years in accordance with the instructions or orders issued by the Central Government from time to time in this regard.]</p> <p><b>Note:</b> The crucial date for determining the age limit shall be as fixed by Staff Selection Commission.</p>	<p>(i) 12th Class or equivalent qualification from a recognised Board or University;</p> <p>(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer. (Time allowed 10 minutes) {35 w.p.m. and 30 w.p.m. correspond to 10500 Key Depressions per Hour (KDPH) / 9000 KDPH on an average of 5 key depressions of each word}.</p> <p><b>Note 1 :</b> Skill Test in typing shall be conducted only on Computers.</p> <p><b>Note 2 :</b> The qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates otherwise well qualified.</p>	<p>Yes, to the extent indicated in column (10).</p>	<p>Two years for direct recruits.</p> <p><b>Note:</b> The probation period shall include successful completion of mandatory induction training of at least two weeks duration.</p>

(10)	(11)	(12)	(13)
<p>(i) 85% of vacancies by direct recruitment through Staff Selection Commission;</p> <p>(ii) 10% of the vacancies shall be filled up by promotion from amongst the Group C staff (erstwhile Group D staff) in level 1 in the pay matrix (₹18000-56900) and who possess 12<sup>th</sup> Class pass or equivalent qualification and have rendered three years' regular service in the level, on the basis of qualifying the limited departmental competitive examination. The maximum age-limit for eligibility for examination is forty-five years and fifty years of age for the Scheduled Castes or the Scheduled Tribes;</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have three years' regular service in posts in level 1 in the pay matrix (₹18000-56900).</p> <p><b>Note:</b> If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p>	As stated in column (10).	<p><b>Group 'C' Departmental Promotion Committee (for considering cases of promotion as well as confirmation) consisting of –</b></p> <ol style="list-style-type: none"> <li>1. Deputy Surveyor General (Administration) – Chairman</li> <li>2. One Group 'A' Officer from office other than Survey of India – Member</li> <li>3. Assistant Surveyor General – Member</li> </ol>	Not applicable.

[F. No. SM/02/02/2017]

NEELAM, Under Secy.

**स्वास्थ्य और परिवार कल्याण मंत्रालय**

**(स्वास्थ्य और परिवार कल्याण विभाग)**

नई दिल्ली, 31 जुलाई, 2018

**सा.का.नि. 251.**—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए स्वास्थ्य और परिवार कल्याण मंत्रालय, के बैसिलस कालमेटे गुएरिन वैक्सिन प्रयोगशाला, गिंडी, चैन्नई में उच्च श्रेणी लिपिक (समूह 'ग' पद) भर्ती नियम, 2015 का संशोधन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:-